

*We recognize your ceremonies are significant one-time events.  
Providing these additional details help ensure everything goes smoothly*



## SCHEDULING

Schedule the interpreters to begin at least 30 minutes before the ceremony. This allows time to check-in, establish placement and be ready to provide great service.



## RESERVED PARKING

Reserved parking can save time and \$!  
If reserved parking is not available, an additional hour is added to your request to account for on-site traffic delays.



## WHO ARE THE DEAF/HARD OF HEARING ATTENDING?

If multiple Deaf consumers are in different roles, please consider if additional interpreters are needed.  
Ex. graduate and guests



## PROGRAM

Any additional prep material such as speeches, song list/lyrics help provide an accurate rendition.



## WHY A TEAM OF TWO INTERPRETERS?

Teammates alternate throughout the event and actively support each other.



## RESERVED SEATING FOR THE DEAF

Deaf guests are ideally seated where they can view the interpreter and presenter in the same line of sight.



## POINT OF CONTACT

Who can the interpreters contact for assistance on-site?



## WILL THE INTERPRETERS BE FILMED OR ONSCREEN?

Some broadcast interpreters to accommodate more guests.

*We look forward to providing language access for your families to enjoy their grad's celebration!*

